

**BOARD OF SELECTMEN MEETING  
MONDAY, MARCH 16, 2015  
7:00PM AT TOWN OFFICE BUILDING  
240 SPRINGFIELD STREET, WILBRAHAM, MA  
MINUTES**

**PRESENT:** Chairman Robert W. Russell (presiding); Selectmen Robert J. Boilard and Susan C. Bunnell, Interim Town Administrator Thomas Sullivan, and Candace Ouillette Gaumond, Administrative Assistant to the TA/BOS.

**PLEDGE OF ALLEGIANCE**

Chairman Russell opened the meeting and asked all to join him in saying the Pledge of Allegiance.

**APPOINTMENTS WITH THE BOARD**

Update on the Activities of the Broadband Committee – Joint Meeting with the Broadband Committee

Members of the Broadband Committee, William Caruana, Chairman, Tom Newton, and IT Director Nathan DeLong joined the Selectmen. Director DeLong reviewed a list of various items the Broadband Committee is currently working on. He highlighted the IT Safety Net Project, which links the Department of Public Works (DPW) building, Fire Station and Police Station buildings together technologically. Director DeLong explained that the project would run conduit from DPW to the Fire Station. He also mentioned that there is a request for Wi-Fi service that would connect between the Fire Station and Recreation Department. Currently, the Committee is assessing the line site between the two buildings; and it seems like a feasible connection. Director DeLong explained that there would be a cost savings to migrate the Senior Center and Recreation Department to Wi-Fi as well. This Wi-Fi connection could provide Wi-Fi at the recreational area at Spec Pond for the public and Town employees.

Director DeLong also informed that there is a Co-location Agreement between the Municipal Light Plant (MLP) and Access Plus Communications. The co-location service has been up and running since December. As a result, Wingate now has advanced Internet Service. Chairman Russell asked how the fiber connection gets to Wingate; where does it come from. Director DeLong explained that the connection to Wingate actually comes from the Police Station. The Police Station is hooked up to the Massachusetts Broadband Institute (MBI) service network. He further informed that State Emergency system is using a circuit at the Police Station to access the connection, too. MBI is a multi-tenant site. Director DeLong expressed that he is hopeful that the Board of Selectmen will sign the contract with Access Plus Communications so as to start bringing in an income from the MLP billing system.

Director DeLong touted that last year the Town was on Charter not MBI. MBI has been a significant change. The speed of the Internet Service was 10 megabits of data in and out prior to the change. Now the speed is 50 megabits in and out. Chairman Russell asked if the Accounting Office sees a difference in the speed. Director DeLong stated that every Town Department sees a difference, especially on the website or participating in a webinar. Large attachments to emails process a lot faster now, too. He further explained the changes to the IT services, such as cloud resource host. He also pointed out that the Town now has the ability to use voice over phone systems.

Mr. Caruana stated that on September 29, 2014, the Broadband Committee met with the Board of Selectmen and reviewed a list of actions. He reviewed what the list of actions was. Those items were:

- Report of the MLP submitted to the Board of Selectmen for approval;
- Appointing a MLP Manager; (however, it was pointed out that the Committee felt that this was no longer an appropriate action);
- Need market research study to see where to build out the MLP network; (Mr. Caruana pointed out that the Committee reviewed the operational savings of the MLP and with that concluded, the market research study is now important to see where the revenue can be brought in.)
- Focus on getting an elected board to oversee the MLP and its responsibilities to operate for next year;
- Directing Town Counsel to track down a contract with Verizon to obtain information about laying conduit down. (Mr. Caruana mentioned that he had not heard back from Town Counsel on this matter. Chairman Russell asked for clarification. Mr. Caruana explained that the Verizon contract needs to be located.)

Mr. Caruana stated that the Committee needs direction from the Board of Selectmen as to what to do next with the MLP. Mr. Newton mentioned that the next steps would hinge on the results of the market study. Selectman Boilard agreed a market research study needs to be conducted.

A question was asked as to whether or not a MLP Board needs to be elected. Mr. Caruana commented that the only instant where it is not elected is when the Board is appointed by state legislation. He also mentioned that this particular circumstance is a very rare instance. Most MLP Boards are typically elected. Mr. Newton informed that the alternative is that the Board of Selectmen, acting as the MLP Board, manage and oversee the MLP. Chairman Russell commented that the Board of Selectmen's role would only be as an interim measure.

Selectman Bunnell asked if the scope is about providing broadband service but not replacing cable. Mr. Caruana explained that the MLP could provide cable or Internet service. Currently, the MLP is only focusing on Internet service. He clarified that it was up to the Board of Selectmen or an elected MLP Board to decide the scope of services offered. Director DeLong posed the question as to how far the Town wants to go right now. He further added that even though there is only one cable provider in Town; the Committee is not advocating that Wilbraham provide choice number two for a cable provider. He explained that the MLP can be a facilitator and other providers can provide cable service. In other words, Director DeLong pointed out that other cable providers can handle the retail side of the service. Discussion ensued.

Selectman Bunnell commented that she could see the value in conducting market research. She then asked what the Committee saw as the scope of the MLP. Director DeLong replied that the Vision Action Taskforce already conducted the research to provide the MLP's scope.

Mr. Caruana asked what the Selectmen would like to do. Chairman Boilard responded that the Broadband Committee should find out what the cost is to conduct a market research study and draft a proposed scope of service. He suggested that the professionals in market research should assess the market and find out what the MLP can do. He also mentioned that it would be important to find out what the cost would be to residents. Mr. Newton stated that it would not be hard to put a dollar figure on it. Director DeLong commented on the topic as well. Director DeLong stated that creating the MLP creates competition.

Director DeLong then advised residents that they should ask Charter Communications for an updated modem called, Dacus 3 Cable Modem. He mentioned that many residents are using old modems and are not getting the full benefit of their services.

Selectman Bunnell mentioned that municipalities are a place one lives, where different populations are being serviced. There are still people out there who will not get this. She expressed interest in seeing what the market research survey would contain. Discussion commenced about the cost of this type of market research, scope of service, and the procurement process for a market research study. The discussion touched upon making sure that monies are set aside in the Technology and Efficiency Fund for this study. It was suggested that the Technology and Efficiency Fund be increased by \$20,000 in FY16 Budget. Selectman Bunnell suggested making a recommendation to the Finance Committee to increase the Technology and Efficiency Fund at the next Finance Committee meeting. Discussion ensued about what the time frame would be to look at implementing a market research study.

Mr. Caruana mentioned that the e-rate the state is reimbursing the Regional School District is forty percent. He suggested that the reimbursed monies go to the MLP. It could be a good source of revenue for the MLP. He advised that the Town needs to help progress the District's application forward. Selectman Bunnell asked if there is any documentation relative to that prospect that could be forward to the Selectmen for review. The Broadband Committee asked if the Committee should be filing on behalf of the Town. Selectman Bunnell advised that the application should be looped through the Town.

Chairman Russell informed the Broadband Committee that the Committee has an open invitation to come talk to the Board whenever they need to. He further added that if the Broadband Committee does not feel they are getting the service they need from the Selectmen then they need to contact the Board.

Before wrapping up the discussion, the Broadband Committee recommended a "Dig Once" policy in Town. It was explained that the main cost of putting in conduit is digging up dirt and roadways. If there is a "Dig Once" policy, then when there is a public works project that requires a roadway to be dug up, conduit can be laid down at the same time. Edmond Miga, Town Engineer /Director of DPW, informed Mr. Caruana that the Town would need funding in order to implement the "Dig Once" policy. Director DeLong shared his research on the retail cost of conduit which was approximately \$6,500 per mile. Chairman Russell explained that the "Dig Once" policy called for PVC

conduit to be laid down under the road when there is a project that requires the Town to open the road. It's a very efficient process. Director DeLong mentioned that the Planning Board and Zoning Board of Appeals would have to be involved in the process as well. Director DeLong informed that he and Anthony Aube, Executive Director of Public Access, want to make sure that their roles remain very involved as government employees who are advocating for the build out of the MLP. However, it should be clarified that the MLP is a separate entity. In other words, Director DeLong stated that he and Director Aube are government liaisons to the MLP only.

Chairman Russell asked if MBI offers any other of services. Director DeLong responded to the question. Mr. Newton asked for clarification what the Board wants the Broadband Committee to do. He asked if the Board wanted the Committee to conduct a market survey research. In other words, Mr. Newton asked if the Board wanted the Committee to look at the feasibility of conducting a market research study and what it would cost to conduct one. Selectman Boilard recommended that the MLP needs a business plan; however, he pondered the return on investment. Chairman Russell suggested involving the people who have a gain in this project. Director DeLong noted that MBI is creating new access ways. It was mentioned that a business plan would be based on market research.

Director DeLong shared that Access Plus Communications, first MLP customer, has other opportunities to expand on the MLP service. He pointed out that the market research and a design model would be needed to build the MLP out. It was agreed that a professional needs to conduct the market research and develop a business plan outline. Selectman Boilard agreed that this was the best thing to do. Director DeLong stated that if monies are allocated from the Technology and Efficiency Fund than the Committee can put together the scope and cost figures to seek this type of service.

Selectmen asked several more questions, which Mr. Caruana and Director DeLong responded to. Interim Town Administrator Sullivan asked Director DeLong to explain the Access Plus Communications Co-Location Agreement.

Approval of the Municipal Light Plant and Access Plus Co-Location Agreement – Nathan DeLong, IT Director  
Director DeLong informed that Special Counsel, Attorney Ferritier drafted the Co-Location Agreement. The Agreement is a thirty-six month term. It allows Access Plus Communications to have co-location equipment space at the Police Department. Selectman Boilard asked if there was a room at the Police Station for the MLP. Director DeLong responded yes. He further added that Access Plus has been at the Police Station facility since December 1. The Agreement reflects the December 1 date. It also details what Access Plus Communications can do or not do in the building, etc. Otherwise, Director DeLong pointed out; it's a standard co-location agreement that allows the company to have equipment in Town space. He clarified that the Town has no contractual agreement with Wingate. Access Plus Communications contracts with Wingate. Chairman Russell touted that the Town is earning \$200 a month from Access Plus Communications with no other responsibility than offering space-great model.

**MOTION: Made (Boilard) and seconded (Bunnell) to approve the Co-location Agreement between the Town of Wilbraham MLP and Access Plus Communications for a term and price as defined in the Co-location Agreement. Approved 3-0.**

*Material referenced: Co-Location Agreement between the Town of Wilbraham MLP and Access Plus Communications, dated December 1, 2014; and email, dated March 2, 2015, from N. DeLong, Director of IT Department, regarding the MLP contract with Access Plus Communications.*

Authorization of Placement of Zoning By-Law Articles on the Town Meeting Warrant – Joint Meeting with the Planning Board

Members of the Planning Board, Jeffrey Smith, Chairman, David Sanders, and Tracey Plantier joined the Selectmen. Mr. Smith explained to the Selectmen that upon initial inspection of the drafted Warrant for Town Meeting, the Zoning Articles are placed near the end of the Warrant. Mr. Smith asked if the Zoning By-Law Articles could be brought up earlier at Town Meeting. He explained that last year the Zoning By-Law Articles were acted on well past 11:00pm and there was thin attendance at the time. The Town was not well represented. He asked the Selectmen if the Zoning By-Law Articles could be placed earlier in the Warrant.

Selectman Boilard shared that he feared the Zoning By-Law Articles are often heavily discussed. However, he did not want to see a mass exit and the Meeting loses a quorum before the Town's business is done. He mentioned that

it was strategic to place the most controversial Articles at the end of the Meeting. Mr. Smith understood Selectman Boilard's concern. He then suggested that the Articles be staggered throughout the Meeting. Discussion ensued. Chairman Russell suggested that a letter be sent out to all Committee members to attend the Town Meeting as well as advertise the upcoming Town Meeting.

Selectman Bunnell liked the idea of staggering the Articles through out the meeting. It might be useful. Mr. Smith expressed concern about the Center of Town Article. The Planning Board put a lot of effort and thought into this Article. The Planning Board really desires a good vote of the representative and cross section of Town.

*Material referenced: Email, dated March 4, 2015, from J. Smith, Chairman of the Planning Board, regarding the Planning Board's appointment with the Board of Selectmen.*

#### Discussion with By Law Review Committee – Joint Meeting with the By Law Review Committee

Members of the By-Law Review Committee: John Broderick, Chairman, David Sanders, Sgt. Edward Lennon, Michael Mannix and Beverly Litchfield, Town Clerk, were present for the discussion with the Selectmen. Chairman Russell asked the Committee members to introduce themselves to the audience. Mr. Broderick informed the Selectmen that the Committee met on March 5. At that meeting, Mr. Broderick was elected Chairman. Mr. Broderick explained that the Committee is basically looking for the Selectmen's guidance as to the process, charge and policy and procedure for the Committee's task at hand.

Town Clerk Litchfield provided information to the Committee as to what the previous Committee did. The group reviewed the information provided by Town Clerk Litchfield. A question was raised whether the Committee would provide recommendations of proposed new bylaws, and updating or deleting existing by-laws to the Selectmen and Town. Selectman Bunnell stated that the tasks mentioned align with the charge of the Committee. Selectman Boilard clarified that the Committee would be making recommendations that go before Town Meeting. The bylaw changes would ultimately end up on the ballot for Town-wide vote. Mr. Mannix talked about the efficiency of the bylaws. The Selectmen clarified that the Committee is to review all bylaws, except the zoning bylaws, to determine if the bylaws are worthy and efficient for the Town.

Chairman Russell stated that there is no value in handcuffing the Committee. However, he encouraged the Committee to seek public comment as well before wrapping their work. Mr. Mannix asked if the Committee should conduct public hearings. Chairman Russell responded. Mr. Broderick praised the Selectmen for being supportive of this venture and voicing concerns to the Committee. He then asked a follow up question.

Town Clerk Litchfield mentioned that there is a need for a fifth person on the Committee. Chairman Russell noted that the Town needs more volunteers. Selectman Bunnell mentioned that this Committee has a specific charge and once complete, the Committee disbands. Mr. Sanders asked if something controversial comes up, should the Committee come back to the Board of Selectmen for guidance. Discussion ensued. Chairman Russell suggested, as the Town Clerk did, that it would be a good idea to appoint an attorney as the fifth person on the Committee. Selectman Boilard commented. George Reich, Town Moderator, who was present in the audience, commented on the local bylaws needing to become more restrictive than the state. He felt the bylaws should be equal to or greater than state law. Mr. Broderick discussed getting input from other Committee members and residents.

- Charge

Selectman Boilard informed that the Committee's charge will set the Committee's perimeters. A motion was made.

**MOTION: Made (Boilard) and seconded (Bunnell) to approve the following as the charge of the By-Law Study Committee:**

**The By-Law Study Committee, as defined in the Town of Wilbraham By-Laws, Section 515b, shall assist the Town Clerk in updating the By-Laws ensuring their proper order and publication, by utilizing the following process:**

- **Analyze by-laws for completeness by reviewing the Town of Wilbraham's By-Laws, relative federal and state laws and comparing Annual Town Reports; and**
- **Review the Town's By-Laws for correct grammatical format, including typos and ease of understanding; and**

- **Formulate and make recommendations to the Board of Selectmen regarding proposed new By-Laws, correcting, updating or deleting existing By-Laws as deemed appropriate.**

**Approved 3-0.**

- Amend Committee Title & Appointments to Reflect Title Change

A motion was made.

**MOTION: Made (Boillard) and seconded (Bunnell) to amend the action taken on September 29, 2014 relative to the title of the By-Law Review Committee by changing the title of the Committee to By-Law Study Committee; and amend the title of the Committee as above noted in any future notation of the Committee from September 29, 2014, including the action taken on January 12, 2015, when the following individuals were appointed to the By-Law Study Committee:**

**Sergeant Edward Lennon  
David Sanders  
Michael Mannix  
John Broderick**

**Approved 3-0.**

*Material referenced: Letter, dated March 9, 2015, from Bylaw Study Committee, regarding a request to meet with the Board of Selectmen; Letter, dated April 12, 1994, from Attorney J. Basile, Jr., to the Bylaw Study Committee regarding the current business of the Committee; and April 7, 1994 minutes from the previous Bylaw Study Committee's meeting.*

Authorization of Articles relative to the Bylaws Requested by Police Department – Sgt. Edward Lennon

Sgt. Edward Lennon, representative from the Wilbraham Police Department, explained the proposed bylaw amendment Articles for Town Meeting. He informed that the first proposed bylaw amendment Article is related to the public drinking bylaw. The bylaw's language is very old and is often struck down in court. He further explained that the bylaw's language is choppy and makes reference to the state law on speeding. As result, the bylaw is difficult to understand and typically is struck down by the courts. He then presented a model bylaw for the Town to adopt, which is the bylaw amendment Article the Police Department is proposing. Sgt. Lennon informed that the Article was presented to Town Counsel. There is case work that supports such a bylaw. Sgt. Lennon further added that the Wilbraham Police Department recommends the Town use the State's suggested language and strike out the current bylaw.

Sgt. Lennon then explained that the second proposed bylaw amendment Article is relative to the Town's Noise bylaw. He explained that the Town's current bylaw is in conflict with state law. The police are required to follow state law in such instances. The proposed language for the bylaw amendment Article would amend the bylaw to be aligned with state law.

Selectman Boillard asked if this was brought up with the Bylaw Review Committee members. Sgt. Lennon stated that he did provide the language to the Committee members but no the background information, such as court cases or Massachusetts law. He further explained the proposed bylaws and state laws relative to these bylaws. Selectman Boillard requested seeing the state laws relative to the proposed bylaw amendment Articles before making a decision on the Articles. Sgt. Lennon mentioned that Town Counsel reviewed the Articles, etc. Selectman Boillard then stated that the Selectmen should have received a written memo of recommendation from Town Counsel, which they have not as of yet. Chairman Russell agreed with Selectman Boillard and also mentioned that he had questions for Town Counsel about these proposed Articles. No action was taken.

*Material referenced: Proposed bylaw amendment Articles #51 and #52, as submitted by the Wilbraham Police Department.*

**OPEN SESSION**

Town Administrator's Report

Interim Town Administrator Sullivan reported that the Finance Committee approved the line item in the budget. However, the Finance Committee will revoke the Technology item on Wednesday evening. He also mentioned that the Capital Planning Committee voted on the FY2016 Capital Plan. Interim Town Administrator Sullivan shared that the Police Station Building Feasibility Sub-Committee's Negotiation Team met last Wednesday with the property owners, the Moore's, about the price of the property. He also mentioned that the Sub-Committee reduced

the cost of the police station facility project by several million dollars. Interim Town Administrator Sullivan also reported that he sent a letter to the Hampden-Wilbraham Regional School District in today's mail that requests the deferment payment of \$50,000. Lastly, he informed that he met with Rebecca Brown regarding the traffic study for the Casino's "look back" period.

#### Board of Selectmen Updates

Selectman Bunnell reported that she had a great time at the Fire Chief's Legislative Breakfast last week. At the breakfast, there was a demonstration in the parking lot where some buildings were torched. She also relayed information about legislation having to do with residential sprinklers. She passed around a brochure about it for the other Selectmen to see. It was also mentioned that the Town of Arlington built software that allows communities to have open source software that provides a community's budget online, as a visual and effective communication tool. Selectman Bunnell suggested that the Selectmen take a look at the software when it comes; however, it was not slated to come out this year.

#### Citizens Open Forum

Stoughton Smead, member of Conservation Commission and Community Preservation Committee, wanted to follow up on a brief remark made at the Selectmen's meeting when the Co-Chairs, Joe Calabrese and Jay Taylor, were present. He relayed the comment that was made, which had to do with open space generating less of a service cost to the Town than a developed or buildable property. Interim Town Administrator Sullivan commented that there is a plethora of research and information, geared to the New England states collectively, relative to that statement. There was further discussion as to what open space costs the Town as opposed to buildable property. Mr. Smead suggested providing the Selectmen with the information. Selectman Boilard questioned the statement. He stated that if a parcel is generated for open space than the Town has no revenue from that parcel. A comment was made that \$1,200 of revenue would be gone. Interim Town Administrator Sullivan explained that the \$1,200 is still raised; however, it is spread over the tax levy. He emphasized that the Town does not lose the revenue, the taxpayer picks up the difference. Selectman Bunnell commented on this matter as well.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

##### Appointments

- Town Administrator

Chairman Russell informed that the Town has been through a pretty exhaustive search for a new Town Administrator. The Town Administrator Search Committee started off with forty-seven applicants. The Committee considered twelve applicants. The list of applicants was narrowed down to nine applicants who would be interviewed by the Committee. Following the interviews, the Committee decreased the applicants to five candidates. Two applicants dropped out of the process, which left three, final candidates who were presented to the Board of Selectmen. The Board of Selectmen interviewed the candidates. The candidates also met residents at a public "Meet and Greet" event held at the library. Chairman Russell stated that a lot has gone into this recruitment effort. He thanked the Town Administrator Search Committee for their effort to give the Selectmen three, outstanding candidates. Selectman Bunnell agreed with Chairman Russell. Selectman Boilard also noted that the Committee did a great job.

Chairman Russell explained that the Selectmen made this process the fairest way possible by looking at the three candidates from a fresh slate in order to make a fair decision on who to select as Wilbraham's next Town Administrator. He explained the Selectmen's process to evaluate the candidates. According to Chairman Russell, the Selectmen looked at who out of the candidates handled the biggest challenges and moved forward. The Board also expressed wanting someone who could take the position, learn and grow while in it, and stay for the long haul. Chairman Russell shared that he asked his two colleagues to rate the three candidates. He then reviewed the rating sheet. All three candidates rated the same. The Board of Selectmen announced that their choice for the next Town Administrator is Nick Breault.

**MOTION: Made (Boilard) and seconded (Bunnell) to appoint Nick Breault as Town Administrator, pending successful employment contract negotiations. Approved 3-0.**

*Material referenced: Candidate Ranking Sheet form; Dana Reed cover letter, dated December 14, 2014, and resume; Edward Gibson cover letter, dated December 14, 2014, and resume; letter, received March 11, 2015, from N. Breault, to the Board of Selectmen; Nick Breault cover letter, dated December 18, 2014, and resume.*

- Alternate Animal Inspector

Interim Town Administrator Sullivan informed that the Sheila Andre regularly provides back up to the Town's Animal Inspector, Dorsie Korvacs, when she is out sick. Selectmen were in agreement to appoint the Alternate Animal Inspector.

**MOTION: Move to appoint Sheila Andre as the Alternate Animal Inspector for a term expiring on June 30, 2015. Approved 3-0.**

- Assistant Town Accountant

Interim Town Administrator Sullivan reported to the Board of Selectmen that the Town Accountant appointed Diane Hamakawa as Assistant Town Accountant. The Board must approve the appointment. The group discussed the reorganization of the Accountant Office. It was noted that this appointment will present a vacant position in the Accounting Office.

**MOTION: Made (Boilard) and seconded (Bunnell) to approve the appointment of Diane Hamakawa as the Assistant Town Accountant for an indefinite term. Approved 3-0.**

*Material referenced: Letter, dated March 13, 2015, from N. Johnson, Town Accountant, regarding the Assistant Town Accountant appointment.*

Authorization of Town Administrator to Make Referrals Related to M.G.L. Chap. 41 Sec. 100 & 111F Claims

Interim Town Administrator Sullivan explained that if an officer, or emergency personnel, is injured on duty and a hearing is held for an 111F claim, this authorization will allow the Town Administrator to refer the personnel, who filed the claim, to obtain a medical exam through the Town's medical provider so as to seek a second opinion.

He shared that the Town is dealing with on particular case right now, where the insurance company is making the claim that the employee's injury was not obtained while on duty. This authorization would allow the Town Administrator to refer the employee to a medical exam to seek a second opinion. If the opinion is in agreement with the insurance company then the Town could deny the 111F Claim, and have a medical report to support its denial. Selectman Bunnell asked if the physician is out of network. Coordinator Dane commented that the physician would be independent. Discussion ensued.

**MOTION: Made (Boilard) and seconded (Bunnell) to authorize the Town Administrator to refer Wilbraham Police Officers and Firefighters/EMT's on behalf of the Board of Selectmen to medical providers for evaluation of claims under M.G.L. Chapter 41, Section 100 and 111F. Approved 3-0.**

*Material referenced: Email, dated March 2, 2015, from H. Dane, Human Resource Coordinator, regarding the Board of Selectmen's authorization of the Town Administrator to make referrals related to 111F Claims.*

#### **LICENSING AND OTHER APPROVALS**

Request to Place a Sign – Friends of Wilbraham Public Library

Chairman Russell announced the agenda item. Selectman Bunnell commented that the Friends of the Wilbraham Public Library are having their Annual Book Sale. Chairman Russell asked if there were any questions. No questions were offered.

**MOTION: Made (Boilard) and seconded (Bunnell) to approve the placement of a sign at Crane Park located on Main Street, to be installed on April 30, 2015, and removed by May 7, 2015, after the Friends of the Wilbraham Public Library Book Sale has concluded. Approved 3-0.**

*Material referenced: Request to Place Banners or Signs Application and accompany documents submitted by Friends of Wilbraham Public Library.*

#### **MINUTES OF MEETINGS**

**March 2, 2015 executive session**

March 2, 2015  
March 7, 2015

**EXECUTIVE SESSION**

To Consider the Discipline or Dismissal of or to Hear Complaints or Charges Brought Against, a Public Officer, Employee or Individual

To Consider the Purchase, Exchange, Lease, or Value of Real Property

Chairman Russell announced that the Board of Selectmen was going into executive session.

**MOTION:** Made (Boilard) and seconded (Bunnell) to consider the discipline or dismissal of, or to hear complaints or charges brought against, a public officer, employee, or individual as well as to consider the purchase, exchange, lease, or value of real property, whereas open session may have a detrimental effect on the negotiating position of the Town; and to reconvene to open session for adjournment. The motion was approved with each Selectman voting affirmatively in a roll call vote. (Russell, yes; Boilard, yes, and Bunnell, yes.) Approved 3-0.

Upon return from executive session, and having no further business, the meeting was adjourned at 9:46pm.



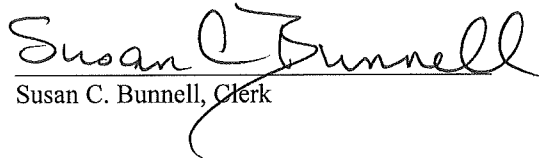
Candace Ouillette Gaumond  
Administrative Assistant to the TA/BOS



Robert W. Russell, Chairman



Robert J. Boilard, Vice Chairman



Susan C. Bunnell, Clerk